

Annexure C

Checklist of documents and steps required for your participation in the Offer for Sale – For all Selling Shareholders

Please ensure that you mention your Permanent Account Number, Depository Participant Identification and Client Identification on each enclosure at the time of submission or dispatch of physical copies to the Registrar. Please note that failure to provide a copy of your consent form and acknowledgement slip and failure to mention your Permanent Account Number, Depository Participant Identification and Client Identification on each enclosure could lead to the rejection of your consent form on the grounds of it being incomplete.

<i>If you are a body corporate (including a limited liability partnership), trust or a Hindu Undivided Family</i>	
<i>On or before September 30, 2017</i>	
1.	Submit in physical form, a duly filled up consent form.
2.	Ensure that the following documents are submitted in physical form to the Registrar. <ul style="list-style-type: none">• Details of your incorporation, board of directors and shareholding, strictly in the format annexed as <u>Enclosure 2</u> to the consent form• Certified true copy of your board resolution authorizing you to participate in the Offer for Sale• Power of attorney in favour of custodian or any duly constituted entity along with an authorisation for grant of such power of attorney, if any
3.	Submit a duly executed and notarised power of attorney strictly in the format annexed as <u>Enclosure IIIA</u> to the Scheme <ul style="list-style-type: none">• Please ensure that the power of attorney is duly stamped for adequate value, notarized by a public notary and your common seal is affixed.• If you are a non-resident also ensure that the power of attorney is duly authenticated, <i>inter alia</i>, by an Indian consul, vice-consul, or representative of the Government of India, as applicable.
4.	Submit a certificate from an independent practicing chartered accountant or a merchant banker registered with SEBI, certifying the date(s) and cost of acquisition in respect of Equity Shares acquired, irrespective of the mode of acquisition. Please note that the certificate must separately set out the date and cost of each acquisition of Equity Shares made by you or on your behalf, irrespective of the mode of acquisition.
5.	If you are a non-resident wishing to avail the benefits of the double taxation avoidance agreement, where applicable, and holding a valid PAN, you should also enclose the following documents: <ul style="list-style-type: none">(a) Tax Residency Certificate;(b) Form 10F;(c) declaration / proof relating to the cost of acquisition;(d) declaration / proof regarding date of acquisition
6.	Deposit your Equity Shares proposed to be offered in the Offer for Sale in the Special Depository Account – “GSL IPO Participation Escrow Account” (bearing number 30311612397595) maintained with the depository participant, Ventura Securities Limited, having DP ID IN303116, opened with the National Securities Depository Limited. Ensure that the deposit is in OFF MARKET MODE.

7. Submit a photocopy of the delivery instructions or counterfoil of the delivery instructions submitted to the depository participant of your depository account and duly acknowledged by such depository participant crediting the Equity Shares to a Special Depository Account.

***Note:** In addition to the above, the Company may also seek and/or obtain a legal opinion, on your behalf, in its capacity as the recipient of your power of attorney, in a form and manner to the satisfaction of the Company and the book running lead managers covering such matters as may be required, including the indicative points detailed in Annexure D, at different stages of the IPO process, addressed to the Company and the book running lead managers in relation to certain matters relating to yourself and your Offer Shares.*

<i>If you are an individual</i>	
<i>On or before September 30, 2017</i>	
1.	Submit in physical form, a duly filled up consent form
2.	<p>Submit a duly executed and notarised power of attorney strictly in the format annexed as <u>Enclosure IIIB</u> to the Scheme</p> <ul style="list-style-type: none"> • Please ensure that the power of attorney is duly stamped for adequate value, notarized by a public notary. • If you are a non-resident, also ensure that the power of attorney is duly authenticated, <i>inter alia</i>, by an Indian consul, vice-consul, or representative of the Government of India, as applicable.
3.	Submit a certificate from an independent practicing chartered accountant or a merchant banker registered with SEBI, certifying the date(s) and cost of acquisition in respect of Equity Shares acquired, irrespective of the mode of acquisition. Please note that the certificate must separately set out the date and cost of each acquisition of Equity Shares made by you or on your behalf, irrespective of the mode of acquisition.
4.	If you are a non-resident Indian, you agree to provide copies of RBI approvals obtained by you at the time of the initial investment, as applicable, evidencing that the Equity Shares held by you are on a repatriation/non-repatriation basis.
5.	<p>If you are a non-resident wishing to avail the benefits of the double taxation avoidance agreement, where applicable, and holding a valid PAN, you should also enclose the following documents:</p> <p>(a) Tax Residency Certificate;</p> <p>(b) Form 10F;</p> <p>(c) declaration / proof relating to the cost of acquisition; and</p> <p>(d) declaration / proof relating to the date of acquisition.</p>
6.	Deposit your Equity Shares proposed to be offered in the Offer for Sale in the Special Depository Account – “ GSL IPO Participation Escrow Account ” (bearing number 30311612397595) maintained with the depository participant, Ventura Securities Limited, having DP ID IN303116, opened with the National Securities Depository Limited. Ensure that the deposit is in OFF MARKET MODE.
7.	Submit a photocopy of the delivery instructions or counterfoil of the delivery instructions submitted to the depository participant of your depository account and duly acknowledged by such depository participant crediting the Equity Shares to the Special Depository Account.

Note: In addition to the above, the Company may also seek and/or obtain a legal opinion, on your behalf, in its capacity as the recipient of your power of attorney, in a form and manner to the satisfaction of the Company and the book running lead managers covering such matters as may be required, including the indicative points detailed in Annexure D, at different stages of the IPO process, addressed to the Company and the book running lead managers in relation to certain matters relating to yourself and your Offer Shares.