

Galaxy Surfactants Ltd.



Change Of Address Intimation Form

To
Investor Services Section
Galaxy Surfactants Ltd.,
C-49/2, TTC Industrial Area,
Pawne, Navi Mumbai - 400 701.
Ph. No. - 2761 6666.

Date :-
From
Name & full address of 1st shareholder

Dear Sir/Madam,

Ref. : Equity Folio No. _____ No. of Shares _____
Sub : Change in correspondence address.

This is to inform you the change in my/our correspondence address, which is as follows –

Old Address

New Address

For recording this change in address, we have attached herewith following documents –
(At least 1 of the following documents shall be provided, please tick the appropriate box)

- Attested* true copy of Telephone Bill indicating the new address.
- Attested* true copy of Electricity Bill indicating the new address.
- Attested* true copy of Ration Card indicating the new address.
- Attested* true copy of Passport/Driving License indicating the new address.
- Other (specify - _____)

* Attestation can be done by any of (a) Gazetted Officer; or (b) Bank; or (c) Notary Public; or (d) Chartered Accountant
(With Name, Seal, Stamp and Membership No., if any, of the signatory)

For your ready reference, the other correspondence details are as follows -

Phone No. : _____ E-mail : _____

We request you to take on record this change in address and send all future correspondence to us, at the above mentioned new address. Also request you to confirm this change.

Thanking you.

Yours truly,

1st Shareholder Specimen Signature & Name

2nd Shareholder Specimen Signature & Name

Encl :- As above

(Note: In case of more than one folio or one class of Shares, please specify all the folios and class of Shares)