

Green Initiative in Corporate Governance

The Ministry of Corporate Affairs, Government of India (“MCA”), has taken a “Green Initiative in the Corporate Governance” by allowing paperless compliances by companies and has issued a circular on April 21, 2011 stating that the service of document by a company can be made through electronic mode.

Keeping in view the underlying theme and the circular issued by MCA, we propose to send henceforth all communications/documents including the notice calling the annual general meeting, audited financial statements, directors’ report, auditors’ report etc., **in electronic form** on the e-mail address provided by the shareholders or made available to us by the Depositories.

In case of any change in your e-mail address, you are requested to inform the same to your Depository. Shareholders holding shares in physical form are requested to inform their e-mail address to the Company as per the format given in Annexure A, so that the Company can send the Annual Report and other documents to them in electronic form.

We also request you to exercise your option specifically to obtain all future correspondences from the Company in electronic form or in physical form.

Please note that physical copies of the said documents shall also be made available for inspection, during office hours, at the Company’s Registered Office at Galaxy Surfactants Limited, C-49/2, TTC Industrial Area, Pawne, Navi Mumbai - 400 703. Further, you will be entitled to be furnished the same free of cost, upon receipt of a requisition from you, any time, as a member of the Company.

We are sure you would appreciate the “Green Initiative” taken by MCA and your company’s desire to participate in such initiatives.

Annexure A to be provided as an attachment.

[Green Initiatives.pdf](#)